

TILE CROSS ACADEMY

POLICY FOR CAREERS EDUCATION, INFORMATION, ADVICE AND GUIDANCE (CEIAG)

Careers Leader:

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CONTEXT

In October 2018 new statutory guidance was issued by the Department for Education ('Careers guidance and access for education and training providers') placing a duty on schools in England to secure independent, impartial guidance for all students in Years 8 to 13. Commencing in September 2018 Tile Cross Academy began working with the 'Learn to Work' Team, as their Independent, impartial provider. This is in addition to the opportunities that are currently available and will further enhance the careers education programme that we offer. The school is committed to meeting all eight Gatsby Benchmarks by July 2020.

DEFINITIONS

CEIAG has four essential and interlinked principles:

- Careers education - a planned programme in the curriculum that give students the knowledge and skills for planning and managing their careers.
- Careers information – including learning options, skills, occupations, labour market information and progression routes.
- Careers advice and guidance – personalised help from specialist advisers to identify long-term goals and plan steps to attain them.
- Work related learning – experiences within and outside of the curriculum that help students learn about economic wellbeing, careers and enterprise.

RATIONALE

All students need a planned programme of activities to help them choose the 14-19 pathways that are right for them, and be able to manage their careers, sustain employability and achieve personal and economic wellbeing throughout their lives.

The school is committed to providing a planned programme of impartial careers education and information, advice and guidance (CEIAG) for all pupils in Y7 – 11, in partnership with external providers; and to provide extra support for children with additional learning needs.

The school encourages engagement with employers and post 16 education providers.

ENTITLEMENT

Pupils will receive progressive careers advice over the course of their time at the school. This will, as a minimum, include:

1. Employer encounters both on the school site and in the work place.
2. Subject specific careers advice within curriculum areas.
3. Skills development programmes to prepare them for college applications and the job market including:
 - a. Mock interviews;
 - b. CV writing;
 - c. Application form practice and advice.
4. Targeted advice in year eight in preparation for GCSE option choices.
5. Access to careers literature and college prospectuses in the careers area of the library and the Heart Zone.
6. Individual careers advice interviews in year 11.
7. Assistance and support in applying for college places and apprenticeships.
8. Bookable careers advice interviews for pupils in other year groups.
9. Visits to careers fairs and university open days in year 10.
10. Attendance of the careers adviser at parents' evenings.

IMPACT ASSESSMENT

Starting in academic year 2018/19 the effectiveness of the school's careers advice will be assessed by surveys of pupils, staff and parents. Initially this will be to achieve a baseline of current opinions which will be followed up with an end of year survey to measure changes as the Gatsby Benchmarks are implemented across the school.

Neil Mackintosh
Careers Leader
6th November 2018

Review date: November 2019.