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29<sup>th</sup> November 2017

Dear Parent, Carer

**Friday 1<sup>st</sup> December & Monday 4<sup>th</sup> December 2017**

As detailed in our published calendar I would like to take this opportunity to remind you that Friday 1<sup>st</sup> December and Monday 4<sup>th</sup> December will be training days where no pupils will be expected in school.

Staff will be taking part in off-site training along with the other schools within Washwood Heath Multi Academy Trust and therefore there will be no staff in school on these two days.

School re-opens for all students on **Tuesday 5<sup>th</sup> December at the normal time of 8.40am.**

**End of Term Arrangements**

The autumn term ends for all pupils on Friday 22<sup>nd</sup> December and reopens for pupils for the spring term on Tuesday 9<sup>th</sup> January 2018. I will write to you again nearer the time with more details.

Yours faithfully,

**Chris Etheridge**  
Head Teacher

